

Public Request for Information

**RE: Intruder Event on CUSD DISTRICT OFFICE, CARPINTERIA FAMILY SCHOOL,
& the CANALINO ELEMENTARY grounds (April 13, 2023)**

Submitted: April 21, 2023

Dear CUSD Superintendent Diana Rigby:

On Thursday, April 13, 2023, two adult male intruders trespassed on and through the grounds of the CUSD DISTRICT OFFICE, CARPINTERIA FAMILY SCHOOL, & the CANALINO ELEMENTARY campuses. According to varying statements, the intruder event lasted between 10 to 17 minutes.

Since that time, employees, parents, and community members have come to learn of the event through a series of inconsistent and defensive communications from yourself, the Superintendent, and the CANALINO ELEMENTARY school Principal, Jamie Persoon.

As a community member and parent of a CANALINO ELEMENTARY student, and with the safety of District students, employees, and families in mind, I am compelled to request the following information be produced.

- 1.) In regard to the intruder event on April 13, 2023: Please produce **all photographic and audio recordings and images, including video surveillance, screenshots, cell-phone pictures, or other recordings associated with and/or containing the intruders, any portion of the intruder event, or any portion of District personnel's efforts to respond to the intruder event.**
- 2.) In regard to the intruder event on April 13, 2023: Please produce **all CANALINO ELEMENTARY or CUSD related PARENTSQUARE posts and comments; including but not limited to those authored or posted by the CUSD Superintendent, any District Administrator, District parents, District Board Members, or District employees.**
- 3.) In regard to the intruder event on April 13, 2023: Please produce **all communications in the District's possession, either sent to or transmitted by the CUSD Superintendent, District Administrators, District parents, District Board Members, law enforcement, agents of the SB County Office of Education, the District legal services, or members of the media, including but not limited to recordings, emails, letters, memorandums, texts, interviews, or police reports.**

- 4.) Please produce **all relevant District policies and protocols, which govern either the CUSD's or the given school-site or facility safety response to intruder events on the CUSD DISTRICT OFFICE grounds, CARPINTERIA FAMILY SCHOOL grounds, & the CANALINO ELEMENTARY grounds.**
- 5.) Please produce **a complete set of HOUR-ZERO protocols for each potential incident specific emergency procedures, including but not limited to "LOCK-DOWN", "SHELTER IN PLACE", "ALL CLEAR", "DUCK COVER HOLD", "EMERGENCY EVACUATION", "ON-ALERT", and "STAY PUT".**

The requested information may be delivered to myself, directly, at the following email address:

jhotchner@gmail.com

If the District prefers, or if any portion of the requested information cannot be produced electronically, I will visit the CUSD District Office to collect that requested information upon being notified of said condition.

Your prompt attention is appreciated.

Sincerely,

~ j. Hotchner

(CC: CUSD School Board Trustees)